



WORLD TAMIL CULTURAL UNIVERSITY

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APPLICATION FOR TRANSFER CERTIFICATE (TC) CUM CONDUCT CERTIFICATE

To

The Registrar / Academic Administration,
World Tamil Cultural University,
Administrative Office, Orlando, FL, USA.

Subject: Application for Issuance of Transfer Certificate (TC) & Conduct Certificate

Respected Sir / Madam,

I was a student at World Tamil Cultural University. Having completed my course of study / program requirements, I kindly request you to issue my Transfer Certificate (TC) along with my Conduct Certificate. My details are provided below:

1. Full Name of Student:

2. Father's / Guardian's Name:

3. Student Roll No. / Enrollment No.:

4. Degree Program & Specialization:

5. Academic Session / Year of Study:

6. Date of Birth:

7. Reason for Request:

8. Contact Mobile / WhatsApp No.:

9. Email Address:

10. Mailing / Postal Address:

Declaration:

I hereby declare that all information provided above is accurate to the best of my knowledge. I have cleared all dues owed to the University.

Date: ____ / ____ / 20__

Place: _____

Signature of Applicant

Enclosures / Attachments Required:

- No Dues Clearance / Fee Receipt Copy
- Copy of Student ID Card or Final Grade Sheet

FOR ADMINISTRATIVE OFFICE USE ONLY

Clearance Status: **Approved / Pending**

Date of Issue: ____ / ____ / 20__

TC Serial No.: _____

Authorized Signature: _____